



## Property Tax Rebate Program

This program provides tax assistance to low income residents. The goal is to help residents remain in their homes and help make it more affordable to do so. The program will be for a 100% rebate (up to a maximum of \$500) of the City's property tax (excluding special assessments).

Applications are processed on an annual basis as budget permits. Applications will be accepted starting January 2 through April 30.

### Eligibility

In order to qualify for the Property Tax Rebate Program you must:

- Be a current resident of the City of Shawnee, Kansas
- Live in and own your home
- Be current on your property taxes and special assessments.
- Meet the following income guidelines (HUD's Very Low Income Guidelines)

### Income Requirements for Assistance Programs

The following income requirements apply. The income limits are updated annually to coincide with the Department of Housing and Urban Development's "Very Low Income" Guidelines".

Household Size	Maximum Total Household Income (not Adjusted Gross Income)
1	\$35,900
2	\$41,000
3	\$46,150
4	\$51,250
5	\$55,350
6	\$59,450
7	\$63,550
8	\$67,650

### Application Instructions

To apply for the program, submit the following to the City Clerk's Office in person, by mail, or via email ([cityclerk@cityofshawnee.org](mailto:cityclerk@cityofshawnee.org)).

- Completely fill out and sign the application (see next page).
- Submit proof of the most recent annual income for all household members, such as a tax return and/or Social Security statement (see last page for income types).
- Applications will be accepted from January 2 to April 30.
- Applications will be reviewed starting May 1 and checks will be mailed after June 3.

11110 Johnson Drive • Shawnee • Kansas • 66203  
913.742.6014 • [cityclerk@cityofshawnee.org](mailto:cityclerk@cityofshawnee.org)

[www.cityofshawnee.org](http://www.cityofshawnee.org)



## Property Tax Rebate Application Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Total Number of People in the Household: \_\_\_\_\_

Income Sources During Claim Period	Amount of Income Received
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>Total Household Income</b>	<b>\$</b>

Did you or will you:		
1. File and Income Tax Return?	YES	NO
2. Receive property tax assistance from the State of Kansas?		
a. Homestead Property Tax Rebate	YES	NO
b. Safe Senior (SAFESR) Property Tax Rebate	YES	NO
c. If yes, please provide the amount of the rebate received.	\$	

I, the undersigned do hereby certify the above statements as to residence, income, and amount claimed are true and correct to the best of my knowledge and belief. The City of Shawnee makes every effort to keep recipients names confidential. However, we are unable to guarantee confidentiality due to applicable open records requirements.

\_\_\_\_\_

\_\_\_\_\_

Signature of Applicant

Date

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## Types of Income to Report

The following are types of income to report

- Earnings (wages, salaries, and self employment income)
- Interest, dividends and other net income
- Rents, royalties, estate, and trust income
- Retirement pensions and annuities
- Survivor pensions and annuities
- Disability pensions and annuities
- Realized capital gains (losses)
- Alimony, child support payments
- Public assistance
- Supplemental Security Income (SSI)
- Unemployment, workers compensation, severance pay
- Veterans payments